

CUPE 3550 Building Society Executive Agenda - March 13, 2023

1. Roll Call of Officers:

President – Amy Bernier
 Recording Secretary – Deanne Ruel
 Treasurer – Ian Waugh (Colleen Nash is replacing Ian while he is away)
 Executive Board Member – Loreen Holenko
 Executive Board Member – Mandy Lamoureux
 Members-at-Large- Jorge Illanes
 Trustee: Augusta Grimstead / Shari York

2. Additions to/Approval of Agenda

a)

MOTION: Accept Agenda Moved: _____ **/Seconded:** _____ / _____

3. Minutes

Minutes from AGM Meeting Feb 7, 2023

MOTION: To accept minutes Moved: _____ **/Seconded:** _____ / _____

4. Matters Arising from the Minutes

a) Creating agreement with Local 3911 regarding use of space in our building

3. Treasurer's Financial Report - (Colleen Nash acting for Ian Waugh)

Reporting Scotia Bank Statement Period: January 1 - 31, 2023

Bank Opening Balance January 1, 2023	\$45,385.22
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	\$48,885.22
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance January 31, 2023	\$48,880.22

Reporting Scotia Bank Statement Period: February 1 - 28, 2023	
Bank Opening Balance January 1, 2023	\$48,880.22
Bank Income: Deposits/Credits	+\$3,500.00
Bank Expenses: Check 33 - Shajani LLP Accountant	-\$2,625.00
Bank Ending Balance (Total Cleared Transaction)	\$48,885.22
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance January 31, 2023	\$49,750.22

Notes to Financial Report:

March 10, 2023 all bank reconciliations for the period of November 2022 to February 2023 were completed in Quickbooks, reports printed and a backup of the software was completed. The building society financial records are currently up to date.

MOTION: To accept treasurers report. Moved: _____/Seconded: _____/_____

6. Executive Committee Report
7. Nominations & Elections Only when needed
Nominations:
Elected:

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8. Other Business

- a) Property Tax Assessment
- b) Accountants Year End Financial Report
- c) Email address for Building Society
- d) Review Contracts with the Building Society: IE Electrical; Landscaping; Window Washing etc e) Updates regarding electrical work
- f) Regular maintenance of building (lights changed, cleaning, rugs etc)
- g) Sip and see

MOTION: To adjourn at _____ p.m. Moved: _____/Seconded:

_____/_____ **CONFIDENTIAL TO THE GENERAL MEMBERSHIP OF CUPE 3550 Building Society**

