

CUPE 3550 Building Society Executive Agenda - May 25, 2023

1. Roll Call of Officers:

President – Amy Bernier
 Recording Secretary – Deanne Ruel
 Treasurer – Ian Waugh
 Executive Board Member – Loreen Holenko
 Executive Board Member – Mandy Lamoureux
 Members-at-Large- Jorges Illanes
 Trustee: Augusta Grimstead / Shari York

2. Additions to/Approval of Agenda

- a) April reconciliation added to the agenda.
- b) Building Society Bylaws
- c) Signatures
- d) Doors are hard to open and close

MOTION: Accept Agenda Moved: _____ /Seconded: _____ / _____

3. Minutes

Minutes from April 26, 2023

MOTION: To accept minutes Moved: _____ /Seconded: _____ / _____

4. Matters Arising from the Minutes

5. Treasurer's Financial Report - Amy Bernier (standing in for Ian Waugh)

Reporting Scotia Bank Statement Period: March 1 - 31, 2023

| | |
|---|--------------------|
| Bank Opening Balance March 1, 2023 | \$49,750.22 |
| Bank Income: Deposits/Credits | +\$3,500.00 |
| Bank Ending Balance (Total Cleared Transaction) | \$53,250.22 |
| Expenses paid & uncleared this statement period | -\$5.00 |
| Income received & uncleared this statement period | +\$0 |
| Register Balance March 31, 2023 | \$53,245.22 |

| | |
|---|--------------------|
| Reporting Scotia Bank Statement Period: April 1 - 30, 2023 | |
| Bank Opening Balance April 1, 2023 | \$53,245.22 |
| Bank Income: Deposits/Credits | +\$3,500.00 |
| Bank Ending Balance (Total Cleared Transaction) | \$56,745.22 |
| Expenses paid & uncleared this statement period | -\$5.00 |
| Income received & uncleared this statement period | +\$0 |
| Register Balance March 31, 2023 | \$56,740.22 |

Notes to Financial Report:

May 23, 2023 all bank reconciliations for the periods of March and April 2023 were completed in Quickbooks, reports printed and a backup of the software was completed. The building society financial records are currently up to date.

MOTION: To accept treasurer's report. Moved: _____/Seconded: _____/_____

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|---|
| 6. Executive Committee Report |
| <p>Trustee Shari York Insurance - follow up - Jorge Parking Lot sinking - Ian Building emergency map - Loreen Property Tax Assessment - Amy Review Contracts with Building Society -Amy Regular Maintenance - Plumbing - Deanne Lights changed - Amy Tenant contract - Amy (CUPE 3911) Spring Clean up - Amy</p> |
| 7. Nominations & Elections Only when needed |
| <p>Nominations:</p> <p>Elected:</p> |

8. Other Business

- a) Spring cleaning and maintenance - Amy
- b) Computer - Amy

MOTION: To adjourn at _____ p.m. Moved: _____/Seconded:

