

CUPE 3550 Building Society Executive Minutes May 25, 2023

1. Roll Call of Officers:

President – Amy Bernier
 Recording Secretary – Deanne Ruel
 Treasurer – Ian Waugh
 Executive Board Member – Mandy Lamoreux
 Executive Board Member – Loreen Holenko
 Members- at- Large - Jorge Illanes
 Trustee – Shari York (absent) Gussie Grimstad

Quorum Yes No (Quorum: At least 50% of the members of the Executive Board)

2. Additions to/Approval of Agenda
No Additions

Moved: Amy Bernier/2nd: Ian Waugh/Carried

3. Minutes

MOTION: that the minutes be accepted as presented

Moved: Deanne Ruel/Seconded: Ian Waugh /Carried

4. Matters Arising from the Minutes

5. Treasurer's Report & Bills –

Reporting Scotia Bank Statement Period: March 1 - 31, 2023	
Bank Opening Balance March 1, 2023	\$49,750.22
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	\$53,250.22
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance March 31, 2023	\$53,245.22
Reporting Scotia Bank Statement Period: March 1 - 31, 2023	

Reporting Scotia Bank Statement Period: April 1 - 30, 2023	
Bank Opening Balance April 1, 2023	\$53,245.22
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	\$56,745.22
Expenses paid & uncleared this statement period	-\$5.00

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Income received & uncleared this statement period	+\$0
Register Balance March 31, 2023	\$56,740.22

MOTION: that the Treasurer's report be accepted as presented (or corrected)

Moved: Amy Bernier/2nd: Loreen Holenko / Carried

6.	Executive Committee Report
7.	Other Business
<ul style="list-style-type: none"> - Shari York has stepped down from the Building Society. She will remain as a Trustee. - Insurance - Jorge will follow up - Parking Lot - Ian - It is in rough shape. There have been crews come to assess. The city drain goes under the building. Ian will get estimates for the holes being drilled. - Building Emergency Map - Loreen. She is working on the maps. Amy brought forward the muster point Ian mentioned it is the SE corner by the big tree. This should be added to the maps. - Property Assessment - Amy - She has completed the assessments - Reviewing contracts - do we want new quotes on the existing contracts for yardwork. It was discussed and agreed for new quotes - Plumbing, waiting for final estimate (Deanne) - Lights - the lights were changed and everyone is pleased - Tenant Contract - Payment in kind est. \$50/month or \$600 per year. Ian recalls the verbal arrangement with 3911 to donate \$600 per year on our behalf to a charity of our choice. Some charities we can support: Youth Emergency Society, Ronald McDonald House, Zebra Centre, EPSB Foundation, Food Bank (just to name a few) - Spring Clean Up - several bins of gravel are in the back. Ian will see about getting rid of the gravel - Amy made a motion that flowers be purchased for the back patio to a maximum of \$200. 2nd by Ian / carried - Computer in the Society Office - it is always requiring updates. QB needs an update every 3 months but Windows is always needed to be updated. Jorge will ask IT to look at the computer. We may need to replace and there should be funds available for that. 	

MOTION: To adjourn at 5:48pm : Moved: Amy/2nd Deanne /Carried