

CUPE 3550 Building Society Annual General Meeting Agenda February 1, 2022

1. Roll Call of Officers:

Meeting Called to Order at 5:02 pm

President – Susan Woo
 Recording Secretary – Kim Desrosiers
 Treasurer – Marianne Andresen
 Executive Board Member – Shelly Lavallee
 Executive Board Member – Colleen Nash
 Members-at-Large - Shari York, Mabel Ong, Jorge Illanes
 Trustee-Deanne Ruel

Quorum ___ Yes ___ No (Quorum: At least 50% of the members of the Executive Board)

2. Additions to/Approval of Agenda

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Moved: /Seconded: /

3. Minutes (Kim Desrosiers)

MOTION: that the February 2, 2021 AGM minutes be accepted as presented (or corrected)

Moved: Kim Desrosiers/Seconded: /

4. Matters Arising from the Minutes

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5. Treasurer's Report & Bills (Marianne Andresen)

Reporting Scotia Bank Statement Period: January 1 - 31, 2021

Bank Opening Balance January 1, 2021	\$20,220.71
Bank Expenses: Cheques/Payments	-\$0
Bank Income: Deposits/Credits	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$23,720.71
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance January 31, 2021	\$23,715.71

Reporting Scotia Bank Statement Period: February 1 - 28, 2021

Bank Opening Balance February 1, 2021	\$23,715.71
Bank Expenses: Cheques/Payments (Shajani LLP Acctg Review)	-\$2,625.00
Bank Income: Deposits/Credits	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$27,715.71
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance February 28, 2021	\$24,585.71

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Reporting Scotia Bank Statement Period: March 1 - 31, 2021	
Bank Opening Balance March 1, 2021	\$24,585.71
Bank Expenses: Cheques/Payments	-\$0
Bank Income: Deposits/Credits	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$28,085.71
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance March 31, 2021	\$28,080.71

Reporting Scotia Bank Statement Period: April 1 - 30, 2021	
Bank Opening Balance April 1, 2021	\$28,080.71
Bank Expenses: Cheques/Payments	-\$0
Bank Income: Deposits/Credits	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$31,580.71
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance April 30, 2021	\$31,575.71

Reporting Scotia Bank Statement Period: May 1 - 31, 2021	
Bank Opening Balance May 1, 2021	\$31,575.71
Bank Expenses: Cheques/Payments	-\$0
Bank Income: Deposits/Credits	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$35,075.71
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance May 31, 2021	\$35,070.71

Reporting Scotia Bank Statement Period: June 1 - 30, 2021	
Bank Opening Balance June 1, 2021	\$35,070.71
Bank Expenses: Cheques/Payments (Property Taxes)	-\$24,474.79
Bank Income: Deposits/Credits	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$14,095.92
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance June 30, 2021	\$14,090.92

Reporting Scotia Bank Statement Period: July 1 - 31, 2021	
Bank Opening Balance July 1, 2021	\$14,090.92
Bank Expenses: Cheques/Payments	-\$0
Bank Income: Deposits/Credits	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$17,590.92
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance July 31, 2021	\$17,585.92

Reporting Scotia Bank Statement Period: August 1 - 31, 2021	
Bank Opening Balance August 1, 2021	\$17,585.92
Bank Expenses: Cheques/Payments	-\$0
Bank Income: Deposits/Credits	+\$3500.00

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Bank Ending Balance (Total Cleared Transaction)	\$21,085.92
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance August 31, 2021	\$21,080.92

Reporting Scotia Bank Statement Period: September 1 - 30, 2021	
Bank Opening Balance September 1, 2021	\$21,080.92
Bank Expenses: Cheques/Payments (Intact Insurance)	-\$2966.00
Bank Income: Deposits/Credits	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$21,614.92
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance September 31, 2021	\$21,609.92

Reporting Scotia Bank Statement Period: October 1 - 31, 2021	
Bank Opening Balance October 1, 2021	\$21,609.92
Bank Expenses: Cheques/Payments	-\$0
Bank Income: Deposits/Credits (Rent Increase &	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$25,109.92
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance October 31, 2021	\$25,104.92

Reporting Scotia Bank Statement Period: November 1 - 30, 2021	
Bank Opening Balance November 1, 2021	\$25,104.92
Bank Expenses: Cheques/Payments	-\$0
Bank Income: Deposits/Credits	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$28,604.92
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance November 30, 2021	\$28,599.92

Reporting Scotia Bank Statement Period: December 1 - 31, 2021	
Bank Opening Balance December 1, 2021	\$28,599.92
Bank Expenses: Cheques/Payments (Shajanillp Accountant)	-\$2,625.00
Bank Income: Deposits/Credits	+\$3500.00
Bank Ending Balance (Total Cleared Transaction)	\$32,099.92
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
Register Balance December 31, 2021	\$32,094.92

MOTION: that the February 1, 2022 Treasurers report be accepted as presented (or corrected)

Moved: Marianne Andresen/Seconded: /

6. Executive Committee Report

The committee had accomplished a lot this year.
 We had reinstalled the smoke detectors – serviced by Austin Security.
 We had built a closet for the computer server – done by Bespoke Contracting.
 We had maintenance work for the roof – done by DD Commercial Roofing.

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We contracted a 1-year deal, for landscape and snow removal services – provided by HML Contracting Ltd.
We had checked fire extinguishers and upgraded them all – serviced by Fire Protection
We had one washroom toilet be fixed – flushing mechanism problem – serviced by Bespoke Contracting.
We had the gravel cleaned up in the parking lot.
We had replaced all burnt out light tubes in the office.

7. Nominations & Elections

Recording-Treasurer

Nominations:

Elected:

Recording-Secretary

Nominations:

Elected:

8. Other Business

**Air Quality Testing companies – 3 quotes (ASE Services, Environmental Monitoring Solutions and RH Services)
Discussion of cost, ventilation, possible solutions.**

Motion: CUPE 3550 Building Society will contract RH Services to conduct air quality test in the building.

Recommended and Moved by the Committee

Door/lock repair for security – Action Security? Nothing has been set up. – Possible date in March or April - weather will be better conditions for proper repair.

Other concerns.

MOTION: To adjourn at Moved: /Seconded: /