

CUPE 3550 Building Society

Executive Agenda - September 13, 2023

1. Roll Call of Officers:

President – Amy Bernier
 Recording Secretary – Deanne Ruel
 Treasurer – Vacant
 Executive Board Member – Loreen Holenko
 Executive Board Member – Mandy Lamoureux
 Members-at-Large- Jorge Illanes
 Member at large- Augusta Grimstead

2. Additions to/Approval of Agenda

MOTION: Accept Agenda Moved: _____ **/Seconded:** _____ / _____

3. Minutes
See attachment

MOTION: To accept minutes Moved: Amy Bernier/Seconded: _____ / _____

4. Matters Arising from the Minutes

5. Treasurer’s Financial Report - Amy Bernier

Reporting Scotia Bank Statement Period: June 1 - June 30, 2023	
Bank Opening Balance June 1, 2023	\$60,235.22
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	\$63,735.22
Expenses paid & uncleared this statement period	-\$5.00
Expenses paid & uncleared this statement period (city taxes)	-\$27,898.86
Income received & uncleared this statement period	+\$0
Register Balance June 30, 2023	\$35,831.36

Reporting Scotia Bank Statement Period: July 1 - July 31, 2023	
Bank Opening Balance July 1, 2023	\$35,831.36
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	\$39,331.36
Expenses paid & uncleared this statement period	-\$5.00
Expenses paid & uncleared this statement period (city taxes)	\$39,326.36
Income received & uncleared this statement period	+\$0
Register Balance July 31, 2023	\$39,331.36

MOTION: To accept treasurer's report. Moved: _____ **/Seconded:** _____ / _____

6. Executive Committee Report

Welcome back Deanne! She has withdrawn her resignation as recording secretary. Gussie has resigned do to taking personal time away from the Division.

Insurance - follow up - Jorge see notes below

- Conversation with Local 474
- Insurance Payment (\$3125.00) - Amy

Parking Lot sinking - Jorge table for another meeting

Building emergency map - completed and up at entrances

Regular Maintenance - Plumbing - Completed

- Light bulbs replaced in parking lot

Tenant contract - Amy (CUPE 3911)

Bins of gravel - follow up - Taken by a member

BBQ is former Presidents - Jorge (when can it be removed?)

Fence - Amy

Computer - Jorge see notes below

Contracts - Snow Removal - Allstar (Nov 1, 2023-March 31, 2024)

- Landscaping - GreenKeepers (April 1, 2024 - October 31, 2024)

Meeting Dates - Amy

Budget submitted to Executive - Amy

Bugs-Amy

Follow ups from Jorge

> Insurance: apparently it is something that we have submitted forms for in the past. I submitted a form for a quote, and have moved it to Colleen. The quote did come in similar to what we have paid in the past.

> Parking Lot sinking: haven't been able to connect with Ian. Will continue to try.

> BBQ: I will contact Carol to request for it to be removed.

> Computer: Clive will be in soon to set up computers for Janice and I. One of our computers will move to the Building Society once it is wiped and cleaned.

> Contracts/Snow removal: I will forward a copy of email from previous contractor, Mik. Amy if you can

take care of that. I believe it's a renewal contract.

> Bugs: found gaps outside, apparently there was an attempt at repair that was not completed. We noticed gauze covering an open hole, so may need to seal under there. Eccopest sprayed the office and opened base boards at two points. Noticed that there are gaps outside, where he sprayed on the inside. I have a picture of where the foam is sprayed indicates where there may be gaps on the outside wall.

7. Nominations & Elections **Only when needed**

Nominations:

Elected:

CONFIDENTIAL TO THE GENERAL MEMBERSHIP OF CUPE 3550 Building Society Page 1

CUPE 3550 Building Society
Executive Agenda - September, 2023

8. Other Business

MOTION: To adjourn at ____ p.m. Moved: _____/Seconded:

