

CUPE 3550 Building Society Executive Minutes

1. Roll Call of Officers:

President – Amy Bernier
Recording Secretary – Deanne Ruel
Treasurer – Dagmar Harvey (absent)
Executive Board Member – Mandy Lamoureux
Executive Board Member – Loreen Holenko (absent)
Members- at- Large - Jorge Illanes (absent)

Quorum Yes No (Quorum: At least 50% of the members of the Executive Board)

2. Additions to/Approval of Agenda

No Additions

Moved: Amy Bernier /2nd:Deanne Ruel/C

3. Minutes

MOTION: that the November 27, 2023 minutes be accepted as presented (or corrected)

Moved: Deanne Ruel/Seconded: Mandy Lamoureux /C

4. Matters Arising from the Minutes

5. Treasurer's Financial Report - Dagmar Harvey

Reporting Scotia Bank Statement Period: November 1-30, 2023

Bank Opening Balance October 31, 2023	\$49,786.76
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	\$53,286.76
Expenses paid & uncleared this statement period- Service charge	-\$5.00
Register Balance November 30, 2023	\$53,281.76

MOTION: that the Treasurer's report be accepted as presented (or corrected)

Moved: Amy Bernier/2nd: Mandy Lamoureux/ Carried

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6. Executive Committee Report

Tenant contract - Amy (CUPE 3911 and 4625) - We are still waiting for the locals to get back to us regarding terms.

Annual fire Inspection -Amy - It is recommended and agreed by the committee that we should have an annual fire inspection completed. The cost is reasonable and it is important to keep up to date with this.

Bank Signing Authorization - Amy- The signing has been complete to add Dagmar onto the necessary accounts.

Work to be completed at the building - Deanne - We received a quote from Dennis the handyman and the quote was provided to the committee and we voted to proceed with the work done. This is to seal the exterior wall under the kitchen window to prevent mice and bugs from getting inside the walls of the building. I made the motion to approve the quote and it was seconded by Mandy Lamoureux.

Overdue bills - Amy- Amy will talk to Dagmar. Moving forward our treasurer will have more communication with the local treasurer to ensure the bills are paid in a timely manner and avoid late payment charges.

Alarm Permit - Amy - The permit cost is \$30 a year and moving forward it will be something we are required to have. Amy Bernier made a motion to approve this cost, 2nd by Deanne Ruel carried

AGM Meeting/Elections - February 2024 The meeting will be prior to the February membership meeting and there will be one position to run for as Deanne Ruel will be stepping down.

-Recording Secretary – Deanne Ruel

7. Other Business

MOTION: To adjourn at : Moved: /2nd : /Carried Adjourned at 6:36pm

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