

# CUPE 3550 Building Society Annual General Agenda - February 6, 2024

## 1. Roll Call of Officers:

President – Amy Bernier (Elected 2023)  
 Recording Secretary – Deanne Ruel (Elected 2022)  
 Treasurer – Dagmar Harvey (Elected 2023)  
 Executive Board Member – Loreen Holenko (Elected 2023)  
 Executive Board Member – Mandy Lamoureux (Elected 2023)  
 Members-at-Large- Jorge Illanes

<b>2. Additions to/Approval of Agenda</b>

*MOTION: Accept Agenda Moved: Amy Bernier/Seconded: Susan Woo /*

<b>3. Minutes</b>

*MOTION: To accept January 2024 minutes as presented (or corrected) Moved: Deanne Ruel /Seconded: Dagmar Harvey*

<b>4. Matters Arising from the Minutes</b>

## 5. Treasurer’s Financial Report - Dagmar Harvey

<b>Reporting Scotia Bank Statement Period: March 1 - 31, 2023</b>	
Bank Opening Balance March 1, 2023	<b>\$49,750.22</b>
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	<b>\$53,250.22</b>
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
<b>Register Balance March 31, 2023</b>	<b>\$53,245.22</b>

<b>Reporting Scotia Bank Statement Period: April 1 - 30, 2023</b>	
Bank Opening Balance April 1, 2023	<b>\$53,245.22</b>
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	<b>\$56,745.22</b>
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
<b>Register Balance April 30, 2023</b>	<b>\$56,740.22</b>

<b>Reporting Scotia Bank Statement Period: May 1 - 31, 2023</b>	
Bank Opening Balance March 1, 2023	<b>\$56,740.22</b>
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	<b>\$60,240.22</b>
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
<b>Register Balance May 31, 2023</b>	<b>\$60,235.22</b>

<b>Reporting Scotia Bank Statement Period: June 1 - June 30, 2023</b>	
Bank Opening Balance June 1, 2023	<b>\$60,235.22</b>
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	<b>\$63,735.22</b>
Expenses paid & uncleared this statement period	-\$5.00
Expenses paid & uncleared this statement period (city taxes)	-\$27,898.86
Income received & uncleared this statement period	+\$0
<b>Register Balance June 30, 2023</b>	<b>\$35,831.36</b>

<b>Reporting Scotia Bank Statement Period: July 1 - July 31, 2023</b>	
Bank Opening Balance July 1, 2023	<b>\$35,831.36</b>
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	<b>\$39,331.36</b>
Expenses paid & uncleared this statement period	-\$5.00
Expenses paid & uncleared this statement period (city taxes)	<b>\$39,326.36</b>
Income received & uncleared this statement period	+\$0
<b>Register Balance July 31, 2023</b>	<b>\$39,331.36</b>

<b>Reporting Scotia Bank Statement Period: August 1 - August 31, 2023</b>	
Bank Opening Balance August 1, 2023	<b>\$39,325.36</b>
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	<b>\$42,826.36</b>
Expenses paid & uncleared this statement period	-\$5.00
Income received & uncleared this statement period	+\$0
<b>Register Balance August 31, 2023</b>	<b>\$42,821.36</b>

<b>Reporting Scotia Bank Statement Period: September 1- September 30, 2023</b>	
Bank Opening Balance September 1, 2023	<b>\$42,821.36</b>
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	<b>\$46,321.36</b>
Expenses paid & uncleared this statement period	-\$5.00
Land Search payment	-\$24.60
Expenses paid & uncleared this statement period (city taxes)	<b>\$46,291.76</b>
Income received & uncleared this statement period	+\$0
<b>Register Balance September 30, 2023</b>	<b>\$46,291.76</b>

<b>Reporting Scotia Bank Statement Period: October 1- October 31, 2023</b>	
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Bank Opening Balance October 1, 2023	<b>\$46,291.76</b>
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	<b>\$49,791.76</b>
Expenses paid & uncleared this statement period	-\$5.00
Expenses paid & uncleared this statement period (city taxes)	<b>\$49,786.76</b>
Income received & uncleared this statement period	+\$0
<b>Register Balance October 31, 2023</b>	<b>\$49,786.76</b>

<b>Reporting Scotia Bank Statement Period: November 1-30, 2023</b>	
Bank Opening Balance November 1, 2023	<b>\$49,786.76</b>
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	<b>\$53,286.76</b>
Expenses paid & uncleared this statement period- Service charge	-\$5.00
<b>Register Balance November 30, 2023</b>	<b>\$53,281.76</b>

<b>Reporting Scotia Bank Statement Period: December 1-31, 2023</b>	
Bank Opening Balance December 1, 2023	<b>\$53,281.76</b>
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	<b>\$56,781.76</b>
Expenses paid & uncleared this statement period- Service charge	-\$5.00
<b>Register Balance December 31, 2023</b>	<b>\$56,776.76</b>

**MOTION: To accept treasurer's report. Moved: Amy Bernier/Seconded: Kim Pott /**

## **6. Executive Committee Report**

This past year we have been busy ensuring the building maintenance has been kept up. We have completed the following:

Fixed the fence and hole in the exterior of the building. As well as had the windows washed and the parking lot swept.

Completed general maintenance on the interior of the building.

Signed new contractors for the lawn and snow removal.

Welcome a new Treasurer.

In the process of completing the annual fire inspection as well as submitting for an Alarm permit with the Police.

Reviewed the Building Society Bylaws and kept them the same as there are no changes to be made.

Created an emergency map of the building.

## **CUPE 3550 Building Society Executive Agenda -**

## **7. Nominations & Elections**

### **Recording Secretary**

Nominations: Judy Nicholas - she decline The position stands vacant

Elected:

### **Treasurer**

Nominations: Dagmar Harvey

Elected: Dagmar Harvey

## **8. Other business**

**MOTION: To adjourn at 6:27pm p.m. Moved: Amy Bernier/Seconded: Mandy Lamoureux /**