

**CUPE 3550 Building Society
Executive Agenda - February 15, 2024**

1. Roll Call of Officers: Meeting was called to order at 6:04pm

President – Amy Bernier (Elected 2023)
Recording Secretary – Vacant
Treasurer – Dagmar Harvey (Elected 2024)
Executive Board Member – Loreen Holenko (Elected 2023)Absent
Executive Board Member – Vacant
Members-at-Large- Mandy Lamoureux

2. Additions to/Approval of Agenda

MOTION: Accept Agenda Moved: Amy Bernier/Seconded: Mandy Lamoureux / _____

3. Minutes
Feb 6 minutes

MOTION: To accept minutes Moved: Amy Bernier/Seconded: Dagmar Harvey / _____

4. Matters Arising from the Minutes

5. Treasurer’s Financial Report - Dagmar Harvey
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Reporting Scotia Bank Statement Period: No report	
Bank Opening Balance	
Bank Income: Deposits/Credits	
Bank Ending Balance (Total Cleared Transaction)	
Expenses paid & uncleared this statement period- Service charge	-
Register Balance	

MOTION: To accept treasurer's report. Moved: _____/Seconded: _____ / _____

6. Executive Committee Report

Tenant contract - With changes on how the office is going to be used. We have agreed to end the in-kind tenant agreement with Local 3911. A letter of notice will go out this week.

Alarm Permit - The permit has been applied and granted to us for 1 year

Audit - Accountant - We are still waiting for our audit to be returned from the accountants

Election - With 2 positions vacant, we have asked to give notice at the March general meeting that an election will be held at the April meeting for the secretary and executive positions.

Handyman work - We need work to be completed in the office. It was agreed to have someone come in and complete with work but to \$600.00.

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7. Nominations & Elections **Only when needed**

Nominations:

Elected:

8. Other business

MOTION: To adjourn at 6:14 p.m. Moved: Amy Bernier/Seconded: Dagmar Harvey / _____